



Position: Set-Up Team

General Overview

This Position is responsible for performing interior and exterior set up for events. The set-up person will perform tasks necessary for different events for ministry's and/or outside use of our facility. In our church, a chair is not just a chair, but instead where a person of any age will sit and possibly have their life changed forever.

Ministry Purpose: Consistent with Romans 12:9-15 and Ephesians 4:11-12

Spiritual Responsibilities

- Seek to be a role model in attitude, speech, and actions in a consistent daily walk with Jesus Christ.
- Show by example the importance of Scripture memorization, Bible study, prayer, witnessing, and Christian fellowship.
- Be prepared to explain the church's doctrinal beliefs and practices to visitors and callers.
- Be always ready to pray with those who contact the church in need.
- Be prepared to provide Biblical/Ministry resources and assistance to those who inquire.

Essential Functions

- Facility set up for tables/chairs as requested
- Teardown and reset to original format
- Stack and move chairs using chair cart
- Set-up as needed for church or outside events
- Other projects and tasks as needed

Qualifications:

- Able to perform physically demanding tasks for extended periods, to include but not limited to lifting, walking, standing, stooping, pulling, and pushing
- Ability to work independently
- Detail oriented
- Ability to follow both written and verbal instructions
- Ability to complete tasks within a deadline
- Available Sunday – Saturday
- Reliable transportation
- Ability to lift up to 50 pounds
- Good communication and interpersonal skills
- Have a personal relationship with Jesus Christ

- Agree to uphold the Church's statement of faith, and be willing to submit to the standards outlined in the Personnel Handbook

Position Expectations

- Part-Time
- Hours: ~10 weekly
- Reports to Director of Operations